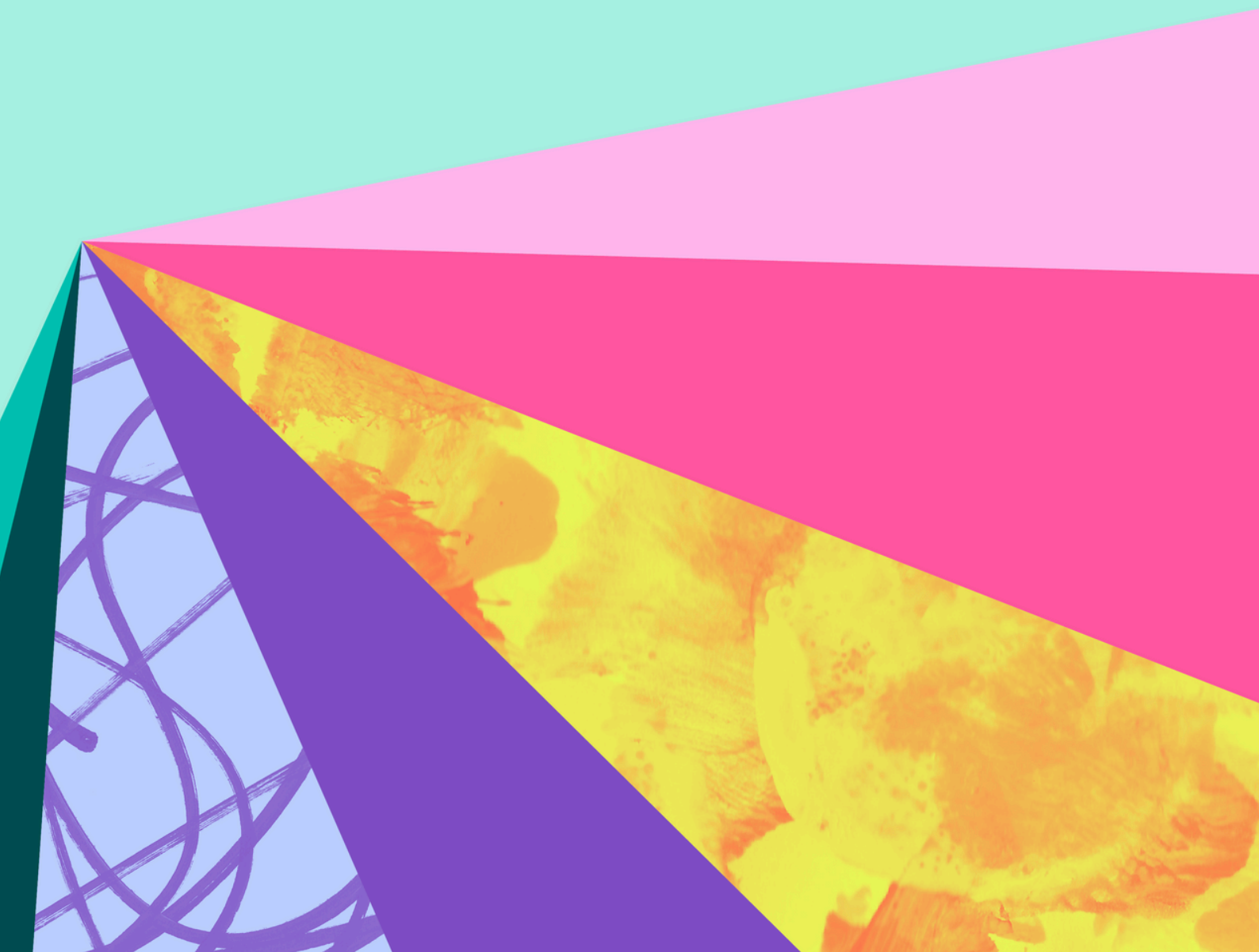


# Welcome to Kids Basingstoke Nursery 2025



## Our Bubbles

### Blue Bubble

3 months to 2 years – Ratio 1:3 Sleep room, nappy changing and meal time areas. Focuses on sensory, exploration, physical development, communication and social interaction.

### Red Bubble

2yrs to 3yrs – Ratio 1:4 Focuses on all areas of the EYFS developing an understanding of cultures, self and expanding experiences. Supporting learning through play to develop imagination, communication and knowledge.

### Green Bubble

3yrs to 5yrs – Ratio 1:6 Focuses on all areas of the EYFS. Promoting independence, gross and fine motor skills, communication and language, as well as school readiness.

## We are a no nut and egg nursery

No Quiche  
No Hazelnut spread  
No Marzipan  
No Scotch eggs  
No Battenberg

## Sessions and Funding

Morning Session 8am-1pm – £40.79  
Afternoon Session 1pm-6pm – £40.79  
8am-4 pm Session – £60.67  
Full day 8am-6pm – £63.95  
Full Week Monday – Friday 8am-6pm – £264.60

We accept children for Term Time (38 weeks) and non-term time (51 weeks).

Please make sure you understand the funding process and hours for all year and term time hours – if you have any queries speak to a staff member. Scan the QR code below for the childcare choices website.

## Childcare choices QR Code



## Snack and lunch time

- We will provide snack at nursery for morning and afternoon.
- Please bring a named packed lunch (the children will have lunch at 11.30am) and the children will have tea just after 4pm(if you are here until 6pm).

If you would like your child to have something hot for lunch then please put it in a thermos flask and it will still be warm at lunchtime.

**Please ensure that you have cut your child's food appropriately, all foods such as grapes, strawberries, raspberries, cherry tomatoes should be cut into quarters.**

**Sausages should be cut lengthways.**

**Please do not back popcorn and marshmallows in their lunch as this is a choking hazard.**

## Contact Details

Ann Marie Boxal – Head of Service  
Email: [annmarie.boxall@kids.org.uk](mailto:annmarie.boxall@kids.org.uk)

Jane Woodhouse – Registered Manager  
Email: [jane.woodhouse@kids.org.uk](mailto:jane.woodhouse@kids.org.uk)

Magda Matyla – Senior Practitioner  
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Tel: 01256 464750

**Kids.org.uk**

Shakespeare Road  
Basingstoke  
RG24 9BP

Registered Charity No. 275936  
Ofsted Early Years Registration Number EY399397





## Term Dates

### Autumn term

Term time children: 4<sup>th</sup> September 2025 – 17<sup>th</sup> December 2025

Stretched offer children: 4<sup>th</sup> September 2025 – 23<sup>rd</sup> December 2025

### Spring term

Term time children: 5<sup>th</sup> January 2026 – 27<sup>th</sup> March 2026

Stretched offer children: 5<sup>th</sup> January 2026 – 31<sup>st</sup> March 2026

### Summer term

Term time children: 13<sup>th</sup> April 2026 – 17<sup>th</sup> July 2026

Stretched offer children: 1<sup>st</sup> April 2026 – 26<sup>th</sup> August 2026

## Closure Days

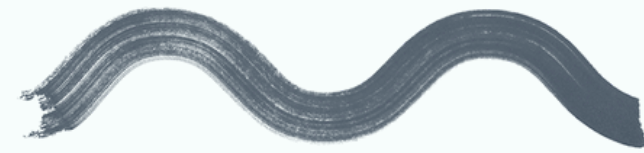
Training day – 3<sup>rd</sup> September 2025

Development day – 5<sup>th</sup> December 2025

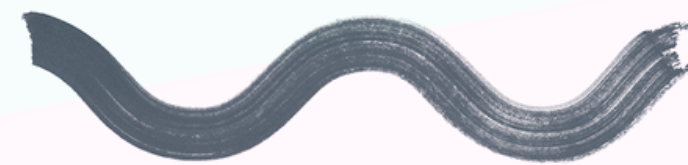
Christmas period – 23<sup>rd</sup> December 2025 – 5<sup>th</sup> January 2026

Graduation day – 22<sup>nd</sup> July 2026

We are **closed** on bank holidays



**Please respect all our colleagues,  
our team is here to support you.  
Verbal abuse will NOT be tolerated.**



## Pick up's and Drop off's

If you are picking up/dropping off your child by car please use the drop off zone in front of the nursery, then use the one way system to exit, please do not try to skip queues or go down the wrong lane.

You can use the top car park. Please be aware that the drop zone and car park can be busy at 3pm.

There will be a late fee - if you arrive after your timed session.

## Important Nursery Agreements

- Late payment fee of £25.00.
- We reserve the right to withdraw your child's placement if you break the payment agreement.
- The invoice is in advance payment of service.
- We are closed between Christmas day and New Year's – there will be no charge for this.
- As a charity we also may close for a Trustee Day, which you will not be charged for.
- **Holidays are chargeable.**
- **Bank Holidays will be charged.**
- **CLOSURE days for staff training will be charged and EYE hours (funded) are not claimed.** We reserve the right to close the setting on any day due to circumstances beyond our control (e.g., break down in heating, weather and multiple staff sickness). Every effort will be made to give reasonable notice this will be via notices, text system, email and website.
- **Emergency closures will be charged and there will be no refunds.**
- If your child is absent for any reason, you need to notify the nursery via the absent link on the website.

If someone different will be picking up your child please tell a member of staff on drop off, you can also call or text the office on 07901 211 762 before their home time, so we are aware of who is picking up. (This includes grandparents or any step-parents even if they are known to the nursery.)

**Please make sure the person collecting has the password and photo ID.**





# Here is some important information for when you start:

No phones in reception.

Please read your monthly newsletter for important information and dates.

Please bring a bag with labelled spare clothes as we like to do messy play, we do like to have fun and get dirty so please do not dress them in 'good' clothes

If your child is using nappies please bring these in the bag with a pack of named/labelled wipes – **we do not use Bepanthen cream as it contains almond oil.**

If your child is toilet training please bring lots of spare pants/trousers. If you would like any more information on how to potty train please ask a member of staff.

We can heat up food for tea time, however we cannot reheat fish or rice

Please ensure your child wears trainers or similar shoes – no crocs please.

If your child has formula milk please bring in an unopened box that we can give them throughout the day.

Please bring a named bottle of water with you to have a drink throughout the day

We do have waterproof all-in-ones to wear in the garden but if you have your own please feel free to bring this with you for your sessions. You can also pack some wellington boots.

Absence – please phone/email the day of your child's absence via the QR code – we now need to log and record this in line with the changes in legislation.

During the summer months please make sure your child arrives at nursery with sun cream already applied or you will need to do it at drop off.

We will provide sun cream unless your child has any allergies to reapply if needed. If you have any questions please ask a member of staff.

You can find our Ofsted, Health and Safety and Safeguarding certificated in reception.

## Medication/Sickness

If your child needs to take any medication at nursery, including antibiotics, we will ask you to complete a consent form and a medication handover form for us to administer at nursery.

Any medication must be handed to a member of staff to store in our lockable medication cupboard.  
All medication must have a prescription label.

It is a good idea to leave a bottle of Calpol for emergencies but you will still need to collect your child when we use it.

**If your child is on antibiotics we ask that you keep them at home for 24 hours after the first dose – this is in case of a reaction.**

If your child has had Calpol before nursery please keep them at home as they are not well enough for nursery.

**If your child has a temperature of 38 degrees and higher we will call you to collect your child.**

If your child has any sickness or diarrhoea it is our policy that your child stays at home for 48 hours since they were last unwell in case they have a tummy bug.

Staff are first aid trained, if your child has had an accident at nursery we will ask you to sign our accident form when you collect them.

If your child has had an injury at home please fill out a green pre-accident form – this is found by the front door.



All absences and sicknesses to be reported to Nursery.

**Kids**

Disabled children  
say we can

**Together,  
we can break  
down barriers.**

