



What Should Happen at an EHCP Annual Review Meeting

The Annual Review is required to check all sections of the EHCP not just the educational targets and provision. It can provide an opportunity for parents and young people to request changes and updates.

It may also be that what they expected to happen based on their understanding or interpretation of various elements of the EHCP may not have been delivered exactly as they had anticipated.

Section A Aspirations should be checked to see if they remain the same. There may be additional aspirations to be included perhaps due to new experiences, interests or circumstances.

Section B New needs may have emerged or existing needs changed and/or are having an impact on other areas of their life (in or out of school). Or the parent or Children and young people may not feel their needs are described accurately or be a true representation of who they are. An example may be where a need has been described in the EHCP as a behaviour issue when the underlying reason behind the behaviour has now been identified as being due to a communication disorder or learning difficulty.

Section C There may be a new diagnosis or on-going investigations. Health conditions included may have stabilised or improved. Alternatively, what had previously been reported as a relatively stable health condition may now be less so.

Section D Change of circumstances may have occurred or a more up to date assessment has now been completed that should be included. Parent/YP may request an assessment of their Social Care needs.

Section E Outcomes are expected to last for two to three years but they still need to be reviewed to check they are still relevant, SMARTened up or changed (short-term targets will also be reviewed and new targets set).

Section F There should be provision to match each need included in B. Perhaps some of the provision didn't occur or hasn't been as effective as expected or perhaps there's an alternative approach that could be tried.

Section G Anything included here requires agreement by the LA from the Clinical Commissioning Group (CCG). Any health provision, such as Speech and Language Therapy that educates or trains must be included in Section F.

Sections H1 & 2 Any provision included here will depend on what needs, if any have been included in Section D. It must be reviewed and may have already changed since it was originally included. Section I If relevant the suitability of the school (or placement) may also be discussed. The parent/YP

may want to ask for a different school or type of school if they believe it will provide a better match to their needs. Section J Any Personal Budget (PB) already in place should be reviewed particularly where provision has been amended. This is also an opportunity to request a PB if the parent/YP would like one.